Date: August 26th, 2020
Place: Virtual ZOOM Meeting

Time: 6:00 p.m.

All families are encouraged to have at least one person in attendance.

Agenda Items

1.) Welcoming Remarks
2.) Approval of the agenda.
3.) Reading & Approval of the 2019 meetings minutes.
4.) Introduction of Board Members.
5.) Reports:
    5.1) Chairpersons Report
    5.2) Treasurers Report
    Audited Financial Statement Review
    5.3) Executive Director's Report
6.) Appointment of the Auditor for 2020/2021
7.) Board Member Recognition
8.) Nominating Report and Approval of New Board Members.
9.) Adjournment

Lord Roberts Children's Programs Inc.
Annual General Meeting Minutes
June 11th, 2019

In Attendance: Sybile Kinley, **Ilena Zaramba**, **Lanny Lie**, Kate MacKay, Rikke McFeetors, Shoni Madden, Kerry Birch, Ronaz Ibrahim, Yachar Barakat, **Mary Swain, Shalu Mehta**, Brent Lauman, Sara Lauman, Sean Robert, Pam Boychuk, Joanna Dawson, Mark Nagelberg, **April Kalyniuk**, Kathryn Labiuk, Darryl Labiuk, Cory Peters, Lindsay Sawatsky, **Margaret Robertson**, Sheila Henderson, **Mayling Morgan**, Kendra Monk, Daniel Raymond, Neil McKernan, Heather Bidzinski, Colin Bidzinski, Crystal McKernan, Stacey Quinn, Jonathan Quinn, Lenore Hume, **Colleen MacLellan**, Joni Church, Ronilee Neufeld, Carolyn Jenkins, Jillian Reckseidler, Jonathan Christoph, Kailiegh Arthur
Guest: Theresa Kuzina
Auditor: Eric Robert
(Bold- indicates LRCP staff in attendance-non-voting)
Regrets: Heather Skelton

Meeting was called to order at 6:30 p.m.

1) Welcoming Remarks – Neil McKernan

2) Approval of the Agenda:
Motion: To accept the Agenda as presented.
Moved by: Heather Bidzinski
Seconded by: Pam Boychuk
CARRIED

3) Approval of Meeting Minutes of the AGM held on June 4th,2018
Motion: To accept minutes of 2018 AGM as presented.
Moved by: Rikke McFeetors
Seconded by: Sean Robert
CARRIED

4) Introduction of 2018/2019 Board of Directors – Neil McKernan

5) Reports

5.1) Chairperson's Report – Neil McKernan

Highlights: see attached notes

Discussion- There were some new fee decisions to make up for the lack of government funding that have been sent to parents. For the next election please consider how important the staff and daycare are and keep in mind going forward.

5.2) Treasurer's Report - Audited Financial Statement Review – Eric Robert

Highlights: see attached 2019 audit.

Discussion- An acknowledgement of the grant from the Winnipeg Foundation for the flooring. Our financial picture would look quite different without it.

5.3) Executive Director's Report – April Kalyniuk

Highlights: see attached reports

Discussion – none

Motion: To accept the reports as information
Moved by: Sean Robert
Seconded by: Kathryn Labiuk
CARRIED

6) Appointment of the Auditor for 2019/2020
Motion: To appoint Rawluk and Robert Accounting Group as the auditor's for the 2019/2020 fiscal year.
Moved by: Pam Boychuk
Seconded by: Sybile Kinley
Abstentions: Sean Robert

7) Elections: Neil McKernan presented the slate of nominees running for election. Each candidate spoke briefly to the group. Ballots were completed and passed to the scrutineers for tally. Board members elected were as follows:

- Ronilee Neufeld

- Kate MacKay
- Heather Bidzinski
- Sean Robert
- Pam Boychuk

Motion: To accept the newly elected Board Members.
Moved: Sheila Henderson
Seconded by: Jillian Recksieler
CARRIED

Motion: To destroy the ballots.
Moved: Heather Bidzinski
Seconded: Sean Robert
CARRIED

8) Adjournment
Motion: To adjourn the meeting
Moved by: Sheila Henderson
Seconded by: Kate MacKay
CARRIED

Meeting was adjourned at 7:12 pm

Chairperson's Report

Thank you for taking the time to join us for this virtual AGM. We realize the format is different than previous years but the LRCP has always had the ability to adapt to unique circumstances. As much as we would like to be with all of you in the gym, it is just not possible this year. None the less, we are just as honoured to have been your elected as your Board and to have the opportunity to help shape the centre and grow the business.

It has been an interesting year to say the least. From the last AGM until just after the New Year, it was business as usual – everything was running smoothly, our children were well taken care of and staff continued to do an excellent job. As you all know March brought on some unchartered territory that we all needed to quickly and safely adapt to. Once the pandemic was declared we started to meet as a Board on a more regular basis to ensure the safety and well being of everyone was kept as top priority. We shifted our monthly in-person meetings to weekly virtual meetings to discuss new protocols and measures. After the centre took a brief hiatus, we slowly started to re-open under the new provincial guidelines. Normally during the month of April we spend a week celebrating and recognizing the tremendous efforts our ECE's put forth all year long in a variety of ways. This year, we celebrated a little differently and were able to offer the team customized LRCP hoodies as a token of our appreciation.

To say the least, the last six months have been interesting. I'd personally like to thank the Board members for the additional time and effort throughout the year. On behalf of the Board, we would like to recognize April and Lanny for their solid, well thought out re-opening strategy and thank the staff for their solid execution. This allowed the centre to once again provide excellent care for our children and families. We understand these are difficult times, so we would like to extend our appreciation to the parents and guardians for their patience during these unusual circumstances and commitment to the new policies and protocols.

Neil McKernan

Board Chair

LORD ROBERTS CHILDREN'S PROGRAMS INC.

Financial Statements

Year Ended March 31, 2020

LORD ROBERTS CHILDREN'S PROGRAMS INC.
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Year Ended March 31, 2020

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Rawluk & Robert

CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Members of Lord Roberts Children's Programs Inc.

Opinion

We have audited the financial statements of Lord Roberts Children's Programs Inc. (the Day Care), which comprise the statement of financial position as at March 31, 2020, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Day Care as at March 31, 2020, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Day Care in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information, other than the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Day Care's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Day Care or to cease operations, or has no realistic alternative but to do so.

(continues)

Those charged with governance are responsible for overseeing the Day Care's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Day Care's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Day Care's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Day Care to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Rawluk & Robert

Winnipeg, MB
May 27, 2020

Rawluk & Robert Chartered Professional Accountants Inc.
Chartered Professional Accountants

LORD ROBERTS CHILDREN'S PROGRAMS INC.
Statement of Financial Position
March 31, 2020

	Operating Fund	Building Fund	2020	2019
ASSETS				
CURRENT				
Cash	$ 309,058	$ 56,792	**$ 365,850**	$ 362,847
Accounts receivable *(Note 3)*	42,848	-	**42,848**	39,412
Prepaid expenses	1,539	-	**1,539**	4,260
	353,445	56,792	**410,237**	406,519
CAPITAL ASSETS *(Net of accumulated amortization) (Note 4)*	40,608	-	**40,608**	53,044
	$ 394,053	$ 56,792	**$ 450,845**	$ 459,563
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable and accrued liabilities	$ 6,642	$ -	**$ 6,642**	$ 4,756
Provincial advances *(Note 5)*	6,120	-	**6,120**	6,120
Wages payable	102,605	-	**102,605**	87,010
Deferred income	1,974	-	**1,974**	2,951
	117,341	-	**117,341**	100,837
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS *(Note 6)*	18,980	-	**18,980**	25,783
	136,321	-	**136,321**	126,620
NET ASSETS	257,732	56,792	**314,524**	332,943
	$ 394,053	$ 56,792	**$ 450,845**	$ 459,563

LEASE COMMITMENTS *(Note 7)*

ON BEHALF OF THE BOARD

Director

Director

See notes to financial statements

LORD ROBERTS CHILDREN'S PROGRAMS INC.

Statement of Revenues and Expenditures

Year Ended March 31, 2020

	Budget (Unaudited)	Operating Fund	Building Fund	**2020**	2019
REVENUES					
Fees - parents	$ 536,749	$ 474,279	$ -	**$ 474,279**	$ 494,978
Operating grant	400,400	400,400	-	**400,400**	400,399
Inclusion grant	136,548	136,310	-	**136,310**	136,685
Government subsidies	-	57,638	-	**57,638**	54,944
Other revenue	30,678	28,040	-	**28,040**	10,965
Summer career grant	19,068	19,068	-	**19,068**	13,380
Fundraising and donations	5,700	9,022	-	**9,022**	7,222
Deferred contributions related to capital assets amortization *(Note 6)*	-	6,803	-	**6,803**	7,721
	1,129,143	1,131,560	-	**1,131,560**	1,126,294
EXPENSES					
Amortization	-	12,435	-	**12,435**	10,302
Administration	49,734	48,410	-	**48,410**	46,584
Office and building	38,002	30,044	-	**30,044**	37,023
Staff salaries and benefits	991,597	1,002,581	-	**1,002,581**	974,378
Program expenses	69,722	57,102	-	**57,102**	59,184
	1,149,055	1,150,572	-	**1,150,572**	1,127,471
DEFICIENCY OF REVENUES OVER EXPENSES FROM OPERATIONS	(19,912)	(19,012)	-	**(19,012)**	(1,177)
OTHER INCOME	500	-	593	**593**	588
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ (19,412)	$ (19,012)	$ 593	**$ (18,419)**	$ (589)

See notes to financial statements

LORD ROBERTS CHILDREN'S PROGRAMS INC.
Statement of Changes in Net Assets
Year Ended March 31, 2020

	OP Fund	Building Fund	2020	2019
NET ASSETS - BEGINNING OF YEAR	$ 276,744	$ 56,199	**$ 332,943**	$ 333,531
Excess /(deficiency) of revenues over expenses	(19,012)	593	**(18,419)**	(588)
NET ASSETS - END OF YEAR	$ 257,732	$ 56,792	**$ 314,524**	$ 332,943

See notes to financial statements

LORD ROBERTS CHILDREN'S PROGRAMS INC.
Statement of Cash Flows
Year Ended March 31, 2020

	2020	2019
OPERATING ACTIVITIES		
Deficiency of revenues over expenses	**$ (18,419)**	$ (589)
Item not affecting cash:		
Amortization of capital assets	**12,435**	10,302
	(5,984)	9,713
Changes in non-cash working capital:		
Accounts receivable	**(3,436)**	(6,542)
Prepaid expenses	**2,721**	2
Accounts payable and accrued liabilities	**1,887**	(994)
Provincial advances	**-**	(6,800)
Wages payable	**15,595**	(901)
Deferred income	**(977)**	(1,981)
Deferred contributions related to capital assets amortization	**(6,803)**	15,579
	8,987	(1,637)
Cash flow from operating activities	**3,003**	8,076
INVESTING ACTIVITY		
Purchase of capital assets	**-**	(38,700)
Cash flow from (used by) investing activity	**-**	(38,700)
INCREASE (DECREASE) IN CASH FLOW	**3,003**	(30,624)
Cash - beginning of year	**362,847**	393,471
CASH - END OF YEAR	**$ 365,850**	$ 362,847

See notes to financial statements

1. PURPOSE OF THE DAY CARE

Lord Roberts Children's Programs Inc. (the "Day Care") is a not-for-profit organization incorporated provincially under the Corporations Act of Manitoba. The incorporation was a result of the amalgamation of Lord Roberts Preschool Child Care Inc. and Lord Roberts School Age Child Care Inc. The effective date of the amalgamation was April 1st, 2003. The payment of income tax under Section 149(1) of the Income Tax Act.

The Day Care operates to provide child care services in the City of Winnipeg for working parents of children.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Goods and Services Tax

Goods and services are recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Furniture and fixtures	20%	declining balance method
Computer equipment	30%	declining balance method
Motor vehicles	30%	declining balance method
Leasehold improvements	5 years	straight-line method

The Day Care regularly reviews its capital assets to eliminate obsolete items. Government grants are treated as a reduction of capital assets cost.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use. Capital assets costing less than $1,000 are charged to operations at cost.

Vacation pay

Vacation pay is accrued as entitlement to these payments are earned.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Fund accounting

Lord Roberts Children's Programs Inc. follows the restricted fund method of accounting for contributions.

Operating Fund (unrestricted):

The Operating Fund accounts for the Day Care's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

Building Fund (restricted):

The Building Fund was established by an initial appropriation of $40,000 from the Operating Fund. The fund is increased by further appropriations and interest earned. Transfers from the Operating Fund are made as approved by the Board of Directors.

Revenue recognition

Lord Roberts Children's Programs Inc. follows the deferral method of accounting for contributions, which include donations and goverment grants.

The Day Care is funded by the Province of Manitoba in accordance with budget arrangements established by the Department of Family Services. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in the subsequent period.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight line basis, at a rate corresponding with the amortization rate for the related fixed assets.

Revenue from parent fees are recognized when the services are provided and collection is reasonably assured.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments policy

Fair value amounts represent estimates of the consideration that would currently be agreed upon between knowledgeable, willing parties who are under no compulsion to act and is best evidenced by a quoted market price.

The carrying values of cash, short-term deposits, accounts and grants receivable and accounts payable and accrued liabilities approximate their fair value due to the relatively short periods to maturity of the instruments.

3. ACCOUNTS RECEIVABLE

	2020	2019
Accounts receivable - Parent fees	**$ 12,814**	$ 16,994
Parent fees subsidies	**3,553**	3,723
Pension cost recovery	**23,822**	8,476
Inclusion grant	**4,120**	9,789
GST recoverable	**1,147**	2,905
Subtotal	**45,456**	41,887
Allowance for doubtful accounts	**(2,608)**	(2,475)
	$ 42,848	$ 39,412

4. CAPITAL ASSETS

	2020		2019	
	Cost	**Accumulated amortization**	Cost	Accumulated amortization
Furniture and fixtures	**$ 96,922**	**$ 90,770**	$ 96,922	$ 89,229
Computer equipment	**14,082**	**13,972**	14,082	13,926
Motor vehicles	**72,543**	**65,288**	72,543	62,179
Leasehold improvements	**38,701**	**11,610**	38,701	3,870
	$ 222,248	**$ 181,640**	$ 222,248	$ 169,204
Net book value	**$ 40,608**		$ 53,044	

5. PROVINCIAL ADVANCES

The advance is non-interest bearing and has no fixed terms of repayment.

	2020	2019
Pension Advance	**$ 6,120**	$ 6,120

6. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent the unamortized portion of contributed capital assets and restricted contributions that were used to purchase and renovate the Day Care's bus purchase and leasehold improvements. Recognition of these amounts as revenue is deferred to periods when the related capital assets are amortized.

	2020	2019
Balance, beginning of year	**$ 25,783**	$ 10,204
Amounts received during the year	**-**	23,300
Subtotal	**25,783**	33,504
Less deferred revenue recognized in the year	**(6,803)**	(7,721)
Grand total	**$ 18,980**	$ 28,733

7. LEASE COMMITMENTS

The Day Care has entered into various lease arrangements for the provision of premises, equipment and services.

The lease for premises was renewed commencing on January 1st, 2016 with an expiry of December 31, 2020. The lease has a renewal option for an additional five years.

The estimated future annual cost of these commitments based upon the renewable clause is as follows:

2021	$ 15,446

8. FINANCIAL INSTRUMENTS

The Day Care is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Day Care's risk exposure and concentration as of March 31, 2020.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Day Care is exposed to credit risk from customers. In order to reduce its credit risk, the Day Care reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Day Care has a significant number of customers which minimizes concentration of credit risk.

(continues)

8. FINANCIAL INSTRUMENTS *(continued)*

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Day Care is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt, obligations under capital leases, contributions to the pension plan, and accounts payable.

Unless otherwise noted, it is management's opinion that the Day Care is not exposed to significant other price risks arising from these financial instruments.

9. SUBSEQUENT EVENTS

As a result of the COVID 19 Pandemic, the Day Care has been closed since March 20, 2020. The Day Care will re-open once Provincial legislation allows them to provide services at regular capacity.

10. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

LORD ROBERTS CHILDREN'S PROGRAMS INC.

Schedule of Expense Details

(Schedule 1)

Year Ended March 31, 2020

	Budget Unaudited	Actual 2020	Actual 2019
Staff salaries and benefits			
Salaries & Wages	$ 882,186	**$ 894,170**	$ 864,104
EI Expense	17,348	**16,728**	17,108
CPP Expense	43,557	**40,825**	37,400
Other benefits	48,506	**50,858**	55,766
	991,597	**1,002,581**	974,378
Program			
Activity Supplies	10,000	**11,130**	7,937
Equipment & Furniture	1,000	**-**	1,464
Equipment Repairs	1,000	**-**	174
Food	40,222	**30,866**	32,490
Kitchen & Cleaning Supplies	12,000	**11,286**	11,623
Special Events/Outings	5,500	**3,820**	5,496
	69,722	**57,102**	59,184
Office and building			
Rent	21,600	**16,480**	18,204
Equipment & Furniture	900	**1,081**	2,608
Repairs & Maintenance	2,000	**1,051**	2,756
Other	2,502	**1,695**	3,337
Contract Cleaners	11,000	**9,737**	10,118
	38,002	**30,044**	37,023
Administrative			
Accounting/Payroll Fees	1,800	**372**	1,522
Annual Meeting	200	**164**	119
Annual return	40	**40**	25
Professional Association Dues	4,200	**4,218**	4,117
Audit Fee	3,200	**3,869**	2,577
Computer Software & Supplies	4,200	**3,509**	4,082
Financial Service Charges	3,200	**3,937**	2,803
Insurance	5,600	**5,530**	5,334
Internet	2,200	**2,193**	2,017
Postage, Stat & Office Supplies	9,000	**8,885**	8,959
Staff Training & Conferences	5,000	**5,362**	4,861
Telephone	3,200	**2,890**	3,017
Travel expenses	4,800	**5,007**	4,334
Administration Other	3,094	**2,301**	1,308
Bad Debts	-	**133**	1,509
	$ 49,734	**$ 48,410**	$ 46,584

See notes to financial statements

Executive Director's Report 2019/2020

The year 2019/2020 was definitely a year for the books. It was a year that saw many things that are unusual for LRCP and also many things that stayed constant.

On the staffing front we saw more change that we are used to:

- Renee C. decided not to return to us after her parental leave after being with us for almost 10 years. (Rainbow Room staff)
- Brittany D. made the choice to work from home to be able to stay with her daughter in the afternoons of the kindergarten year. (Rainbow Room staff)
- Anne (Kitchen staff) and Huong (Sunshine Room staff) both turned 65 and retired after 21 and 15 years respectively with us at Lord Roberts. At some point we will have the farewell we did not have due to COVID-19 for these 2 special ladies.
- We welcomed Brenda (Sunshine Room), Cristin (Rainbow Room), Taylor (Sunshine Room), and Violet (kitchen staff) to the LRCP team.
- Tonee moved into the Rainbow Room

Our team is now back to normal and we have an abundance of long-term staff who continue to make the program strong and a place where children thrive. We look forward to many more years with them. They are in no particular order: Ilena, Margaret, Charlene, Andrea, Colleen, Shawna, Sherry (site supervisor-SA), Tonee, Natalia, Mary, Mayling, Denise, Ashley, Cassie, Diane, Johari, Sybile (site supervisor-PS), and Lanny (Assistant Director at both sites). Collectively, there is many, many, many years of experience in our team and we are blessed to have each and every one of them with us.

This year we were lucky to receive youth through the Canada Summer Jobs Grant and we thank the federal government for this program. The students we hired were: Elizabeth, Mia, Sarah and Celine. Both Sarah and Celine were returning students from the 2018/2019 year and we were happy to have them back. We are lucky to have Elizabeth and Mia both returning for the upcoming summer 2020 –

the children love these young folks and we appreciate the hard work they do over the summer with us.

The staff had some fun events over the year-ECE week, some fun but sad farewell dinners, potlucks, and a wonderful Christmas party where we were joined by the Board of Directors for a murder mystery event. We continue to work on our professional development and Lanny continues to lead the charge with our pedagogical work. Colleen has completed a course on outdoor play through the Canadian Child Care Federation and looks forward to sharing this information with all the staff when things return to normal. All staff have participated in workshops through the year and our professional association (MCCA) continues to provide workshops that inspire and innovate the work we do.

One of the big events we participated in last year as a staff was the Walk for Childcare which was a follow-up event to the Petition presented to government in spring of 2019. This walk was held to bring awareness to the need for a better system of childcare with adequate funding and support. Although it was well supported and the original Petition had over 26K in signatures nothing much has changed. Currently there are some scary things on the horizon from a child care perspective- there has been a review paid for by the Province being done by KPMG that is rumored to have some significant recommendations that could adversely affect the child care system and the Province has opened up the regulations in the guise of cutting red tape which has some things that could also adversely affect the system. The COVID-19 pandemic has brought to light how essential child care is to families and the economy so perhaps when the crisis is over there will be a re-think on the very important work done by our own LRCP team and the early childhood field overall across the country.

Our centre continues to work in harmony with Lord Roberts School where our school-age site is located and we look forward to coming through the COVID pandemic in partnership with them. Thank–you Leslie and your team in the office for being open to our program and including us in the information circle.

The Community Club where the preschool site is has been closed since March however for most of this year we have worked alongside the club using our

shared space to the advantage of all who make use of the space. Extra big thanks to Angie and Lloyd- you guys' rock!

Lastly to our Board of Directors who this year deserve a extra big THANK-YOU as no one signed up to be on a volunteer Board during a pandemic! As I started this report- I once again say- **this has been one for the books**! This Board had and continues to have many tough decisions to make as we navigate through this time in our centre, and I thank each and every one of them for their wisdom during this time when all of our personal priorities of health and family take precedence. It takes special people to "step up and do the right thing" and you most certainly have.

April Kalyniuk- Executive Director

Nominating Report 2020

The Board of Directors for the 2019/2020 year consisted of the following:

Neil McKernan	Chair	2018-2020	**Completing Term**
Heather Bidzinski	Vice Chair	2019-2021	**Withdrawing leaving 1 year on this term**
Pam Boychuk	Treasurer	2019-2021	
Kate MacKay	Secretary	2019-2021	
Sheila Henderson	Member-at-large	2018-2020	**Completing Term**
Heather Skelton	Member-at-large	2018-2020	**Completing Term**
Rikke McFeetors	Member-at-large	2018-2020	**Completing Term**
Ronilee Neufeld	Member-at-large	2019-2021	
Sean Robert	Member-at-large	2019-2021	
Kathryn Labiuk	Member-at-large	2018-2020	**Completing Term**

At this time there are 6 individuals completing their terms on the Board. We would like to acknowledge their dedication and efforts to our Board at this time.

The role of the nominating committee is to recommend a slate of nominees to ensure that the organization is governed with wisdom and vision. The call for nominations for the 2020-2021 term went out at the beginning of July. The deadline for nominations was August 7th, 2020. The following individuals have applied for membership on the Board for a 1 or 2 year term. Below this list you will find a brief bit of information that has been provided by our prospective Board members.

- Shoni Madden- 1 year
- Jeff Neville-2 year
- Kristina Lage-2 year
- Danniella Brazel-Adams 2-year
- Neil McKernan- 2 year term

- RikkeMcfeetors-2 year term

Information on the applicants for the Board for the 2020-2022 term are below:

Shoni Madden (Shoni is out-of-town and unable to attend the meeting today)

Please accept my application for the Board of Directors at Lord Roberts Children's Programs. Our family has been with the centre since Fall 2017, and our three children ages 1-6 plan to attend at both sites for several years to come! I am grateful for the wonderful staff at Lord Roberts who have welcomed our family into the community and supported us and our children throughout the years. I am keen to be an active part of the parent community and support the centre in any way I can. I bring a positive attitude, am organized, and love working as part of a team. I have several years of board experience in the past as a founding director with Peg City Car Co-op (fulfilling various roles including Secretary, President, Vice-President). In my professional life, I am a Transportation Planner with Urban Systems. I help municipalities across Canada design cities that support people of all ages and abilities to travel using transit and active transportation.

Jeff Neville

I'd like to put my name forward for nomination to the board of directors for Lord Roberts Daycare. I would be open to serving either a 1 or 2 year term on the board. As I will have 2 children in the centre come this fall I think this is a great time for me to get involved. I have plenty of experience serving on the board of a community organization, having served on the board of the Manitoba Major Junior Football League (MMJFL) from 2010-2018 and the St Vital Mustangs Football Club from 2010-2017. I also held executive positions on both boards, Treasurer of the MMJFL and Director of Football Operations for the St Vital Mustangs

Kristina Lage

I would love to be considered for a spot on the board if needed. The centre has been such a great place/influence for Lucy so I would love to help out and give back.

Danniella Brazel-Adams (Danniella is out-of-town and will try to attend via ZOOM)

I, Danniella Brazel- Adams, would like to put forth my name as a nomination for the Board of Directors for Lord Robert's Childrens programs.I firmly believe in the programs commitment to the care and education of children, like my own, and have watched my own children truly blossom under the centers care. As a parent, it is very important that I help, however I can, to ensure the centers continued success and future growth.

Neil McKernan

Hello, my name is Neil McKernan and I'm reapplying for a seat on the Lord Roberts Children's Program (LRCP) board of directors. I've gained firsthand knowledge about the specific issues and challenges that affect our Centre and have been a part of implementing several improvements.

My eldest daughter, Is a graduate of this wonderful program, while my youngest is still learning from the amazing staff.

My passion for improving our daycare is the reason why I'm officially announcing my candidacy for the LRCP board of directors.

Thank you so much for your time, and I look forward to the future success of our daycare program.

Rikke McFeetors

As my 1st term on the board is coming to an end, I would like to let my name stand for a 2nd term.

I am a proud mother of 3 Children ranging in age from 5 to 22.

In the past I have been involved with the Parent Council at Lord Roberts School where I held the position of Treasure for 6 years, as well as part of the Daycare Board during the time my older children went to the School Age Program.

As a parent I feel it is important to be involved. Being on the Board gives me the opportunity to do so as well as support our Director and Staff that takes such wonderful care of our children every day.

Rikke McFeetors